

**Marin County Flood Control and Water Conservation District**

FLOOD CONTROL ZONE 3  
ADVISORY BOARD MEETING  
**Thursday, May 28, 2009**  
MINUTES

**Board Members Present**

Robert Burton, Chairperson  
Curry Ecklehoff  
Elise Holland  
Garry Lion  
Shawn McGhie, Vice Chairperson  
Linda Rames

**District Staff Present**

Tracy J. Clay  
Neal Conatser

**Board Members Absent**

Paul Zimmerman

**Other**

The following are the minutes, created by Marin County Flood Control and Water Conservation District staff, of the meeting of the Flood Control Zone 3 Advisory Board (AB).

**Item 1. Introduction of New Board Members Elise Holland and Linda Rames**

New advisory board members Elise Holland (appointed by board of supervisors September 16, 2008) and Linda Rames (appointed by board of supervisors March 17, 2009) were welcomed and introduced to the advisory board and staff.

**Item 2. Approval of Meeting Minutes for February 11, 2009**

Advisory board outlined a preferred method for providing edits to draft meeting minutes. Staff is to provide draft meeting minutes to members via email. Board members have the option of emailing staff their edits and comments within one week of receiving draft minutes or may submit comments orally at subsequent meetings. Staff will incorporate emailed edits using track changes and then redistribute meeting minutes via email. Subsequent discussion of and motion to approve draft minutes will then take place at the next advisory board meeting.

The following edits were made to the meeting minutes for February 11, 2009:

- Correction made to Page 1, Role Call of draft minutes: title for Robert Burton changed from *President* to *Chairperson*.
- Correction made to Page 1, Item 2 – Approval of Draft Minutes: May 22, 2008 of draft minutes: deleted *approved minutes as written* at the end of the first paragraph to eliminate redundancy.
- Addition made to Page 1, Item 3 – Open Time of draft minutes: Advisory board member Garry Lion requested that staff provide materials and updates on items as noted in the May 22, 2008 meeting minutes.

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- Correction made to Page 2, Item 5 – Marin County Watershed Stewardship Plan of draft minutes: nominees to policy advisory committee included advisory board members Bob B. and Shawn M. (not Curry E. as reported).
- Addition made to Page 2, Item 5 – Marin County Watershed Stewardship Plan of draft minutes: Advisory board member Garry Lion, in his capacity as City of Mill Valley councilman, will serve on the Marin Watershed Stewardship Plan's Policy Committee.

**Action by Board** (M/S, CE/SM): approve the minutes of the February 11, 2009 meeting as amended.

**Ayes:** All

**Item 3. Open Time for Items Not on the Agenda**

- Advisory board recommended that times no longer be included as part of meeting agendas.
- Advisory board requested that the issue of PG&E's renovation of utility related structures at Bothin Marsh be placed on the next meeting agenda.
- Warren Uhte, member of attending public, requested that a culvert at the Redwoods community be replaced. Staff agreed to work with the City of Mill Valley to determine what, if any, immediate actions could be taken. Advisory board requested that item be placed on next meeting agenda and that staff report back on actions taken.

**Item 4. Zone 3 Budget FY 09-10**

Staff presented the zone's FY 2009-2010 budget, discussion ensued, and the following motion was taken:

**Action by Board** (M/S, SM/GL): recommend approval of the Zone 3 budget for FY 2009-2010, as provided by staff, with the exception of the \$800,000 allocated for the construction of the Seminary Drive Pump Station, which the advisory board strongly opposes for the following reasons:

1. Numerous projects within the zone have already been identified and studies are currently underway regarding numerous other projects, all of which projects address much more serious flooding problems than the Seminary Drive Pump Station; problems that endanger homes, businesses, and people and that deserve a much higher priority than the Seminary Drive Pump Station project, which would serve only to relieve an infrequent inconvenience experienced by vehicles at the adjoining intersection. In recognition of the high level of funding over several years needed to address these higher priority flooding problems, the advisory board deems the expenditure of \$800,000 for the Seminary Drive Pump Station project to be excessive and inappropriate.
2. The \$800,000 construction cost represents 55% of the zone's current projected annual revenue of \$1,452,700, and revenues are likely to be even less due to lower than anticipated property tax collections during FY 2009-2010.
3. The \$800,000 construction cost represents 19% of the current projected FY 2009-2010 beginning fund balance of \$4,293,775.
4. The \$800,000 construction cost places the zone's proposed FY 2009-2010 budget

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significantly out of balance, with expenditures exceeding revenues by \$742,000.

5. Prior actions by the advisory board that gave the Seminary Drive Pump Station project preliminary recommendation of approval were all based on the expectation of anticipated outside funding for the project that has not materialized; the zone should not now be burdened, therefore, with the extra costs associated with funding this project. However, the advisory board encourages staff to continue to seek outside funding.

**Ayes:** All

**Item 5. Annual and Preventative Maintenance Work Program**

Staff provided an overview of the Annual and Preventative Maintenance Work Program scheduled for this summer.

**Item 6. Watershed Stewardship Program Update**

Staff provided an update on the Watershed Stewardship Program and discussed appointments of advisory board members to two separate bodies including the policy advisory committee (PAC) and technical working group (TWG). Recommended to serve on the PAC was Linda R., with Curry E. as an alternate. Recommended to serve on the TWG were Shawn M. and Bob B., with Elise H. as an alternate. Staff was to provide additional information about group schedules prior to the scheduled meetings this summer.

**Item 7. Project Status Update**

Staff provided an update on projects including the Bothin Marsh-Coyote Creek Restoration and Flood Control Project, Seminary Drive Pump Station, SCADA System, and Arroyo Corte Madera del Presidio Flood Study.

- Advisory board member Elise H. expressed her concern regarding the availability of funds for construction of the Seminary Drive Pump Station at the expense of furthering other projects like the Bothin Marsh-Coyote Creek Restoration and Flood Control Project.
- Staff agreed to continue to seek outside funding for the Seminary Drive Pump Station Project.
- Advisory board discussed need for coordinating public outreach efforts for the phase II of the Arroyo Corte Madera del Presidio between the District and the City of Mill Valley. Staff reported that discussions concerning next steps would likely take place at the Watershed Stewardship Program's Policy Advisory Committee.

**Item 8. Election of Chairperson and Vice-Chairperson**

**Action by Board** (M/S – CE, LR): in accordance with Zone 3 bylaws, elect Robert B. to serve as chairperson and Shawn M. to serve as vice-chairperson, both terms being 1 year in length.

**Ayes:** All

**Item 9. Schedule Next Meeting**

Staff agreed to pursue an alternative date to the bylaw specified date of Wednesday, August 12, 2009. Board requested that staff work to schedule meetings on Thursdays, with the exception of the first Thursday of the month. Additional information on an exact meeting date was to be provided as the meeting date approaches.